



DRL Photography & Designs Ltd
37 St Margaret's Street
Canterbury, Kent
CT1 2TU
info@drlphotography.co.uk
+44 (0)7545 535 772

Risk Assessment for Driving

Staff hold a first aid certificate, full UK Driver's License and health and safety certificate

People at risk: Participating staff and clients

Main Risks:

1. Impact with other vehicles
2. Impact with pedestrians
3. Movement of equipment and personal belongings during transit
4. Break downs on busy roads or remote areas

Activity Leaders must ensure a full route plan is completed before the activity is undertaken.

Summoning Help: A call-out person is appointed before the activity takes place. This person is contacted on completion of the activity. If not contacted, they will take appropriate action.

Date Reviewed: 15/03/2020

Next Review Date: 15/03/2021

Completed By: Daniel Long

Is the Activity Acceptably Safe if Managed as Below: YES

Signed: *DRLong*

How to manage/control/reduce these risks safely (corresponding numbers):

1. Driver and all passengers will wear a safety belt at all times
2. Drivers will be familiarised with regular routes and advised of specific risks on any given route
3. All equipment and personal belongings will be stored at the rear of the vehicle
4. Company cars will be subject to a daily visual safety check and hire vehicles will only be hired from a reputable dealer
5. Company cars will be subject to annual maintenance service and MOT
6. All drivers will carry a mobile phone



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Minimum Equipment To Be Carried

Participants:

1. Individually fitted seat belts

Note: Participants are to report all defects or damage of equipment to the activity leader immediately.

Driver:

1. Company first aid kit
2. 2x High Visibility Vests and road triangle
3. Mobile phone
4. Money for public pay phone
5. Road map
6. Company phone list
7. Spare wheel and fire extinguisher

Note: The driver must report any defects or damage immediately, and if they feel the vehicle is in any way dangerous, it should not be used.